



GOVERNMENT OF WEST BENGAL
DEPARTMENT OF INFORMATION TECHNOLOGY & ELECTRONICS
MONI BHANDAR (5TH & 6TH FLOOR), BLOCK – EP&GP
SECTOR-V, SALT LAKE, KOLKATA – 700 091
Phone : 2357-4525, Email: js.ite@bangla.gov.in

No. 119(77)-ITE-14021/6/2023

Date: 02.02.2024

To

- 1) The Additional Chief Secretary/Principal Secretary/Secretary,
All Department.
- 2) The D.G & I.G.P, West Bengal
West Bengal Police
- 3) The District Magistrate
All Districts.

Sub: *Transition from regular emails system (Lotus Domino) to Microsoft Office 365 Cloud based email system*

Sir/Madam,

I am directed to inform you that Webel Technology Limited under the active supervision of the IT&E Department, Govt. of West Bengal, is in the process of migration from “wb.gov.in” to Microsoft® Office 365 as a part of IT solution for meeting all present requirements. It will enable the users in saving time, increase in productivity, and raise efficiency to a new level.

I am further directed to state that all the users will be learning more about the enhanced capabilities of the proposed mailing platform i.e. Office 365. All the existing users will receive details about the launch timelines individually as hereunder:

- To access the Office 365 email system login to <https://outlook.office.com>
- Password to login to email account will be emailed individually.
- All the existing emails will be migrated from Lotus Domino to Microsoft Office 365.

You are requested to kindly circulate the above advisory to all the authorities under your administrative control. For any technical assistance kindly get in touch with - m365support@wb.gov.in. Further guidance & technical assistance will be provided by the WBSWAN team, WTL.

Yours faithfully,
Sd/-

*Joint Secretary to the
Government of West Bengal*

No. 119(77)/1-ITE-14021/6/2023

Date: 02.02.2024

✓ Copy forwarded for information to the Chief Executive Officer, Webel Technology Limited, Block-BP, Sector-V, Salt Lake, Kolkata – 700091.

*Joint Secretary to the
Government of West Bengal*